

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	15 July 2019
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 <a href="mailto:JHuwJones@anglesey.gov.uk">JHuwJones@anglesey.gov.uk</a>
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers <b>August 2019 – March 2020</b>;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

**D – Is this decision consistent with policy approved by the full Council?**

Yes.

**DD – Is this decision within the budget approved by the Council?**

Not applicable.

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	<b>Chief Executive / Strategic Leadership Team (SLT)</b> (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).  It is also circulated regularly to Heads of Services for updates.
2	<b>Finance / Section 151</b> (mandatory)	
3	<b>Legal / Monitoring Officer</b> (mandatory)	
5	<b>Human Resources (HR)</b>	
6	<b>Property</b>	
7	<b>Information Communication Technology (ICT)</b>	
8	<b>Scrutiny</b>	
9	<b>Local Members</b>	Not applicable.
10	<b>Any external bodies / other/s</b>	Not applicable.

\* Key:

*Strategic – key corporate plans or initiatives*

*Operational – service delivery*

*For information*

<b>F – Risks and any mitigation (if relevant)</b>	
<b>1</b>	<b>Economic</b>
<b>2</b>	<b>Anti-poverty</b>
<b>3</b>	<b>Crime and Disorder</b>
<b>4</b>	<b>Environmental</b>
<b>5</b>	<b>Equalities</b>
<b>6</b>	<b>Outcome Agreements</b>
<b>7</b>	<b>Other</b>
<b>FF - Appendices:</b>	
The Executive's Forward Work Programme: August 2019 – March 2020.	

<b>G - Background papers (please contact the author of the Report for any further information):</b>

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# THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: August 2019 – March 2020

Updated: 3 July 2019



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **August 2019 – March 2020** is outlined on the following pages.

**Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.**

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## THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: August 2019 – March 2020

Updated: 3 July 2019

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Briefing Session or Full Council (if applicable)	
<b>September 2019</b>							
1	<p><b>The Executive's Forward Work Programme (S)</b></p> <p>Approval of monthly update.</p>	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  16 September 2019	
2	<p><b>Annual Performance Report (Improvement Plan) 2018/19)</b></p> <p>Approval of report and recommendation to full Council.</p>	Forms part of the Council's Policy Framework – a collective decision is required to make a recommendation to the full Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 11 September 2019 – to be confirmed	The Executive  16 September 2019	Date to be confirmed.
3	<p><b>Corporate Scorecard – Quarter 1, 2019/20 (S)</b></p> <p>Quarterly performance monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 11 September 2019	The Executive  16 September 2019	
4	<p><b>2019/20 Revenue Budget Monitoring Report – Quarter 1 (S)</b></p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive  16 September 2019	

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5	<b>2019/20 Capital Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive  16 September 2019	
6	<b>2019/20 HRA Budget Monitoring Report – Quarter 1 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed.	The Executive  16 September 2019	
7	<b>Medium Term Financial Strategy</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive  16 September 2019	
8	<b>Treasury Management Review 2018/19</b>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams		The Executive  16 September 2019	

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9	<b>Learning Disabilities – Transformation of Daytime Opportunities</b>  Consent regarding the engagement process.		Adults' Services	Alwyn Jones Interim Director of Social Services  Cllr Llinos Medi	Partnerships and Regeneration Scrutiny Committee w/c 8 September 2019	The Executive  16 September 2019	
10	<b>CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>		Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	Children's Services Improvement Panel 22 August 2019  Corporate Scrutiny Committee 11 Sept 2019	The Executive  16 September 2019	
<b>October 2019</b>							
11	<b>The Executive's Forward Work Programme (S)</b> Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  28 October 2019	
12	<b>Council House Lettings Policy (Local Connection)</b> Approval of policy following public consultation.		Housing Services	Ned Michael Head of Housing Services  Cllr Alun Wyn Mummery	Corporate Scrutiny Committee 11 Sept 2019	The Executive  28 October 2019	

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13	<b>Annual Monitoring Report - Joint Local Development Plan</b>		Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development  Cllr Richard Dew	Partnership and Regeneration Scrutiny Committee Date to be confirmed	The Executive  28 October 2019	
<b>November 2019</b>							
14	<b>2020/21 Budget (S)</b>  To finalise the Executive's initial draft budget proposals for consultation.		Council Business	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel 3 & 5 Sept 2019 Corporate Scrutiny Committee Date to be confirmed	The Executive  11 November 2019	
15	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.		Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  25 November 2019	
16	<b>Corporate Scorecard – Quarter 2, 2019/20 (S)</b>  Quarterly performance monitoring report.		Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation  Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 4 November 2019 (date to be confirmed)	The Executive  25 November 2019 (date to be confirmed)	

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17	<b>2019/20 Revenue Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive 25 November 2019	
18	<b>2019/20 Capital Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive 25 November 2019	
19	<b>2019/20 HRA Budget Monitoring Report – Quarter 2 (S)</b>  Quarterly financial monitoring report.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed	The Executive 25 November 2019	
<b>December 2019</b>						
20	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive 16 December 2019	

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21	<b>CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report</b>	Children's Services	Fôn Roberts Head of Children's Services  Cllr Llinos Medi	Children's Services Improvement Panel 18 November 2019  Corporate Scrutiny Committee To be confirmed	The Executive  16 December 2019	
<b>January 2020</b>						
22	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi	The Executive  27 January 2020	
<b>February 2020</b>						
23	<b>2020/21 Budget (S)</b>  Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer  Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed  Corporate Scrutiny Committee 3 February 2020	The Executive  17 February 2020  25 February 2020

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24	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  17 February 2020	
<b>March 2020</b>						
25	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services  Cllr Llinos Medi		The Executive  23 March 2020	

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